ISM/LMC/2024-2025 careers provision

Dear Parents/Carers

# 2024-2025 Careers Provision

For your information, please find overleaf, a list of current and planned future events in relation to our careers provision.

At Etone we cover the following Gatsby Benchmarks via a planned and coordinated approach of lessons, form time activities and assemblies.

- I. A stable career programme
- 2. Learning from career and labour market information
- 3. Addressing the needs of each pupil
- 4. Linking curriculum learning to careers
- 5. Encounters with employers and employees
- 6. Experiences of workplaces
- 7. Encounters with further and higher education
- 8. Personal guidance

We strongly encourage parents/carers to look at our website with their child and use the information available to discuss future careers options. We are also very proud to have achieved the QICS award.

You can find a wealth of support and information on our webpage <u>https://matrixcareersguide.co.uk/etone-college/</u> as well as our twitter feed (@CareersEtone)

If you wish to contact the careers team with any questions, email us on <u>Careers@etonecollege.co.uk</u>. Pupils can also visit the Careers Office, which is located opposite the café and speak to Mrs Barlow.

We are always looking for ways to enhance our provision and if you, or anyone you know, would be willing to support the school please let us know.

Yours faithfully

Mrs L Barlow Careers Lead









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Year Group	Current and Ongoing Events	Planned Future Events
12 and 13	<ul> <li>ASK</li> <li>University Visits and speakers</li> <li>UCAS</li> <li>Careers interviews &amp; UCAS guidance</li> <li>Medical applicants' workshop</li> <li>CV help and workshops</li> <li>Labour market information in lessons and the newsletter and on our website</li> <li>Year 12 parental sessions UCAS and finance</li> <li>Oxford Myth Busting</li> </ul>	<ul> <li>Second careers interviews for those not attending university</li> <li>Enrichment Survey</li> <li>Year 12 work experience – July 2025</li> <li>Careers fair</li> <li>Careers week events</li> <li>Careers day</li> <li>NCS</li> </ul>
Year 11	<ul> <li>Start careers profile computer sessions</li> <li>University visit and speakers</li> <li>CV help &amp; workshops</li> <li>Careers interviews</li> <li>Careers mentoring programme</li> <li>Labour market information in lessons and the newsletter and on our website</li> </ul>	<ul> <li>START careers profile computer sessions</li> <li>Careers fair</li> <li>Sixth form starters activities</li> <li>Careers week events</li> <li>Follow up interviews</li> <li>NWSLC application sessions</li> <li>Applications and sixth form interviews</li> <li>Careers mentoring programme</li> <li>Careers Café</li> <li>Careers day</li> <li>NCS</li> </ul>
Year 10	<ul> <li>Start careers profile computer sessions</li> <li>Careers mentoring programme</li> <li>Careers ambassadors training</li> <li>Labour market information in lessons and the newsletter and on our website</li> <li>DofE</li> <li>University visits and speakers</li> <li>DofE</li> </ul>	<ul> <li>START careers profile computer sessions</li> <li>Careers fair</li> <li>Careers week events</li> <li>Careers ambassadors training and award</li> <li>Careers mentoring programme</li> <li>Police cadets' opportunities</li> <li>Careers day</li> <li>Speakers from industry</li> <li>University visit and speakers</li> <li>Work experience July 2025</li> </ul>
Year 9	<ul> <li>Start careers profile computer sessions</li> <li>Challenging stereo types</li> <li>Careers mentoring programme</li> <li>Labour market information in Lessons and the newsletter and on our website</li> <li>Careers ambassador training</li> <li>CCF and DofE</li> <li>University visits and speakers</li> </ul>	<ul> <li>START careers profile computer sessions</li> <li>Careers fair</li> <li>Careers week events</li> <li>Careers ambassadors training and award</li> <li>Careers mentoring programme</li> <li>Enrichment activities linked to careers</li> <li>Speakers from industry</li> <li>University visit and speakers</li> <li>Careers day</li> <li>Take your child to work day</li> </ul>
Year 8	<ul> <li>Start careers profile computer sessions</li> <li>Careers ambassadors training</li> <li>Careers ambassadors mentoring</li> <li>Labour market information in lessons and the newsletter and on our website</li> <li>CCF</li> <li>University visits</li> </ul>	<ul> <li>START careers profile computer sessions</li> <li>Careers fair</li> <li>Careers week events</li> <li>Careers ambassadors training and award</li> <li>Enrichment activities linked to careers</li> <li>Speakers From industry</li> <li>University visit and speakers</li> <li>Careers day</li> </ul>
Year 7	<ul> <li>Start careers profile computer sessions</li> <li>Careers mentoring programme</li> <li>Labour market information in lessons and the newsletter and on our website</li> <li>University visits and speakers</li> </ul>	<ul> <li>START careers profile computer sessions</li> <li>Careers fair</li> <li>Careers week events</li> <li>Careers mentoring programme</li> <li>Enrichment activities linked to careers</li> <li>Recruitment of new careers ambassadors</li> <li>Speakers from industry</li> <li>University visit and speakers</li> <li>Careers day</li> </ul>



# **Etone College** Parents careers handbook

#### **Introduction**

This handbook is designed to support you when supporting your child through their career's education. At Etone college, we strongly believe in preparing our young people for adulthood and life beyond school. Despite this being intrinsically covered within the academic curriculum, interventions and extra-curricular opportunities we are passionate about ensuring that all our students receive detailed careers education. We hope that this handbook explains this in detail so we can work with you to ensure your child has the best possible start for their future.

#### How to prepare

One of the first steps is to make sure that you know what is available to your young person. There are several training and education options available to young people after GCSEs and it's good to start the conversation about them early, to make choices about GCSEs and beyond easier. Exploring the different pathways available, will help you share ideas with your child, on what might be right for them.

#### Pathways at 16+

Students aged 16+ who are ready to begin level 3 training and education have three main choices.

## **T-Levels**

T-levels were introduced in 2020 and are currently being rolled out across the country. Your child will take a two-year course designed with employers and spend approximately 80% of their time in a classroom setting at school or college and 20% on an industry placement with an employer. One T-level is equivalent to three A-levels.

#### **Apprenticeships**

Apprenticeships combine part-time study with training in a paid job. Your child will spend most of their time at work and at least 20% of their time 'off-the-job' studying, usually in a classroom setting at a college or with a training provider. From age 16, a young person will usually begin a level 2 or level 3 apprenticeship.

#### A-levels

Most students select three subjects to study at A-level, over a two-year period. However, your child could choose to combine A-levels with other qualifications or to study more than three A-levels.

More information about different qualifications can be found on

<u>https://matrixcareersguide.co.uk/etone-college/</u> My next steps. There is also advice for Year 13 students looking to progress to either apprenticeships, Higher degree apprenticeships or University studies.

## **Starting the conversation**

This is a chance for your child to ask you about your experiences in work or education. It could give them some ideas about how you started working. This section is good for all ages but especially at the start of year 11 and 13 before a careers interview takes place. These questions will help students to think about what they may like to explore and discuss with the advisor.

They can ask these questions to anyone that is involved in their lives:

- I. Can you remember what you wanted to be when you were younger?
- 2. Are you still interested in the same job now?
- 3. What do you most enjoy in school?
- 4. What is your favourite subject?
- 5. What jobs do you already know about?
- 6. Is there a specific job you think you would like to do?
- 7. What do you enjoy doing outside of school?
- 8. What skills do you think you have for your future career?
- 9. What do you think you will enjoy most about working?

## **Talking aspirations**

Work through these questions with your child to establish their interests and what they value as being important within their future career. This might be able to inspire your child or give them a clearer idea of what industry they would like to pursuit a career in.

	1. Working in a	team
How im	portant do you t	think this is?
Very	Quite Not	
important	important	important

	2. Helping ot	hers
How im	portant do you t	think this is?
Very Quite Not		Not
important	important	important

	3. Travellin	ng
How im	portant do you t	think this is?
Very	Quite	Not
important	important	important

8. Ma	king the world a	better place
How im	portant do you	think this is?
Very	Quite	Not
important	important	important

9	. Working with	children
How im	portant do you	think this is?
Very	Quite	Not
important	important	important

1	0. Contact with	the public
How im	portant do you t	think this is?
Very	Quite	Not
important	important	important

	4. Writing	g
How im	portant do you	think this is?
Very	Quite Not	
important	important	important

	5. Talking to p	eople
How im	portant do you	think this is?
Very	Quite Not	
important	important	important

	6. Solving prol	blems	
How im	portant do you t	think this is?	
Very	Quite Not		
important	important	important	

	7. Working ou	Itside
How im	portant do you	
Very	Quite Not	
important	important	important

## **Career Planner**

Spend time talking to your child about their careers. This will help them to open up about their potential options and give you an insight into their goals and future aspirations. These are just a few questions you might want to ask.

- I. Can you describe what your interests and passions are?
- 2. Can you describe the skills that you think you have?
- 3. Can you describe any experiences that you have had that have developed your skills?
- 4. Do you know how to speak in an interview?
- 5. Do you know how to write a CV or application form?
- 6. Do you know what jobs are available to you?
- 7. Are you clear on what qualifications you need to be able to do the job you want to?

8. Do you know how much it will cost for you to train in this career and the salary that you might achieve?

9. Are you confident the career path is the right one for you?

10. Do you need any help with finding a job that you might enjoy?

## Parental advice

## Linking the curriculum to careers

Subject teachers in schools and colleges are encouraged to link what is taught in the curriculum with potential careers through our employability skills. This helps students understand the relevance of subjects they're learning to the world of work they will one day enter.

Making these links is an important strand of the Careers Programme It helps to build engagement in subjects, while opening young people's minds to different career possibilities.

## **Connect with the Careers Leader**

Your child's school or college will have a Careers Leader who is responsible for planning and coordinating the Careers Programme.

At Etone college that is Lisa Barlow and she is happy for you to email her with any enquiries Ibarlow@etonecollege.co.uk

The Careers Leader will be pleased to support the conversations you're having with your child, whether your child has clear ideas about what they want to do or is still exploring ideas.

## Meet with a Careers Adviser

By the age of 16, your child can expect to have had at least one personal guidance session with a Careers Adviser and a further session by the age of 18. alternatively, a member of school staff trained to provide careers guidance. Your child may also receive support from their tutor in form time and subject teachers will make links between what's being studied and future careers or UCAS.

#### **Stay connected**

Events and activities take place throughout the year, so make sure you stay connected with us via your parent communications app, newsletters and texts which we send home.

## Additional resources

Communications from Etone college will signpost where you can find extra information on different jobs and careers, further study options, and local employment opportunities. These will be sent via the school communication system and emails to students. A library of printed information is available for students to explore, holding literature provided by local employers and colleges, and UK-wide universities.

## We hope you have found this handbook a useful starting tool to help support your child on their career journey.

The following websites are useful and have lots more information on them:

https://matrixcareersguide.co.uk/etone-college/ https://careers.startprofile.com/page/home-page